

**WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – May 6, 2013
West Orange High School
51 Conforti Avenue**

Agenda

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 10, 2013.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF April 15, 2013 (Att. #1)

IV. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

V. SUPERINTENDENT’S AND/OR BOARD’S REPORTS

A. Council of PTA’s Project Graduation Presentation

B. Second Reading of the Following Board Policies:

Local Wellness/Nutrition

3542.10

VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

a.) Superintendent recommends approval of the following resignation(s):

Denise DeCaito, Basic Skills Teacher, Washington School, for retirement purposes, effective 7/1/13

Carolyn Verderamo, Math Teacher, WOHS, for retirement purposes, effective 7/1/13

Velmirka Ujic, Custodian, WOHS, for retirement purposes, effective 4/30/13

Loretta Holmok, Family and Consumer Science Teacher, WOHS, for retirement purposes, effective 7/1/13

Carol Osterman, Administrative Assistant, Special Services Department, for retirement purposes, effective 7/1/13

Kenneth Brennan, Assistant Head Custodian, Buildings and Grounds Department, effective 7/1/13

2. Appointments

- a.) **Superintendent recommends the reappointment of tenured and non-tenured certified staff for the 2013-2014 school year (Att. #2)**
- b.) **Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:**

Jessica Tybursky, Math Teacher, WOHS, MA+48-4, \$64,218, effective 9/1/13 (replacement)

Kim Campbell, Special Needs Nurse, Roosevelt School, BA-9, \$56,865, effective retroactive to 4/1/13 (replacement)

James Matsakis, Math Teacher, WOHS, MA+32-12, \$91,445, effective 9/1/13(replacement)

Co-curricular appointments for the 2012-2013 school year:

- **Rescind Julie Brady, Advisor, Mock Trial Club, WOHS, retroactive to 9/1/12**
- **Appoint Julie Brady, Co-Advisor, Mock Trial Club, WOHS, retroactive to 9/1/12, \$698**
- **Appoint Anthony Edelstein, Co-Advisor, Mock Trial Club, WOHS, retroactive to 9/1/12, \$698**
- **Appoint Jennifer Cataldo, Co-Advisor, Math Club, Roosevelt School, retroactive to 9/1/12, \$698**
- **Appoint Lisa Dally, Co-Advisor, Math Club, Roosevelt School, retroactive to 9/1/12, \$698**

Coaching appointments for the 2013-2014 school year:

- **Mark Gibson, Assistant Football Coach, \$10,277**
- **Ronly London, Assistant Football Coach, \$10,277**

Anita Dellal, Grade 1 Summer Primary Assessment/NCLB Program Evaluations, 8 days (7.5 hours/day), at a hourly rate of \$39, for a total of \$2,340 to be funded through Title I NCLB

Recommend approval of staff for the 2013 Summer Enrichment Program, 6/25/13-7/19/13, as per attached (Att. #3)

Additions to the 2012-2013 Substitute List as per the attached (Att. #4)

3. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:**

Nicole Silvagni, Resource Room Teacher, Liberty School, maternity leave of absence, effective 6/1/13-12/16/13

Julie Avergun, Resource Room Teacher, Edison School, revised maternity leave of absence start date, effective 4/18/13

Kelly McSharry, Business Education Teacher, Roosevelt School, revised maternity leave of absence start date, effective 4/29/13

Laura Martinelli, LDTC, Pleasantdale/Gregory Schools, extension of unpaid maternity leave of absence, effective 11/30/13-9/1/14

Kathleen Rothenbuchter, Behavior Analyst, Pleasantdale/West Orange High Schools, extension of unpaid maternity leave of absence effective 9/1/13-6/30/14

Deborah Cohen, Special Education Teacher, Liberty School, family medical leave of absence, effective retroactive to 4/22/12-5/8/13

Hope Thomas, Science Teacher, WOHS, medical leave of absence, effective retroactive to 4/22/13-6/30/13

4. Transfers

a.) Superintendent recommends approval of the following transfer(s):

Jeanne Bielecke, Instructional Aide, Washington School, to 1:1 Autistic Aide, Pleasantdale School, effective retroactive to 4/22/13

Peter Lopez, Instructional Aide, Redwood School, to 1:1 Autistic Aide, Pleasantdale School, effective retroactive to 4/22/13

Matthew Sternstein, Art Teacher, St. Cloud School, to Art Teacher, WOHS, effective 9/3/13

Michelle Dell'Italia, Art Teacher, WOHS, to Art Teacher, St. Cloud School, effective 9/3/13

Debbie Rees, Vocal Music Teacher, Roosevelt/Pleasantdale Schools, to Vocal/General Music Teacher, Pleasantdale School, effective 9/3/13

David Sinisi, 1:1 Autistic Aide, Roosevelt School, to 1:2 OHI Aide, St. Cloud School, effective retroactive to 4/30/13

Melissa Benson, 1:2 OHI Aide, St. Cloud School, to 1:1 Autistic Aide, Roosevelt School, effective retroactive to 4/30/13

5. Transfers/Change in Job Responsibilities

a.) Superintendent recommends approval of the following transfers/change in job responsibilities:

Edwin Torres, Maintenance, WOHS, to Custodian, WOHS, effective 5/13/13 (Contractual salary adjustment effective 7/1/13, Custodian Guide, Step 15, \$45,631.94)

B. CURRICULUM AND INSTRUCTION

- 1. Recommend approval for Peace Ambassador's Training session to be held on June 10, 2013 at Central Office for Grade 4 Peer Mediators from Gregory and Washington Schools**
- 2. Recommend approval of curriculum writing projects as recommended by the Curriculum Council, for a total amount of \$19,890, as per attached (Att. #5)**

3. Recommend approval of the following Field Trip requests for the 2012-2013 school year:

<u>Group</u>	<u>Destination</u>
RMS-French Grade 8	Fricasse, Montclair
RMS Jr. Interact (40 students)	Brunswick Bowl, Belleville, NJ
RMS Theater Club	Wax Museum, NYC
WOHS French 2	Fricasse, Montclair
WOHS IMS Grade 11 (40 students)	Fordham University, Bronx, NY
WOHS MCI/Autistic (50 students)	Liberty Science Center

C. FINANCE

1. Recommend approval of the 5/6/13 Bills List: (Att. #6)

Payroll/Benefits	\$21,564,553.52
Transportation	\$ 419,492.46
Special Ed. Tuition	\$ 409,073.62
Instruction	\$ 83,708.40
Facilities	\$ 307,678.87
Capital Outlay	\$ 77,397.22
Grants	\$ 475,784.02
Food Service	\$ 7,835.76
Textbooks/Supplies/Athletics/Misc.	<u>\$ 175,529.48</u>
	<u>\$23,521,053.35</u>

2. Recommend approval of tuition for the 2012-2013 School Year Out-of-District placement for the following, effective retroactive to and prorated from 4/29/13:

Student #	Placement	Amount
116	Chapel Hill Academy	\$ 11,628

3. Recommend approval of service agreement with Educational Services Commission to provide an independent educational evaluation for the 2012-2013 school year at a rate of \$392.
4. Recommend approval of the following service contract agreements for the 2013-2014 school year:
- Occupational Therapy Consultants, Inc, for a total amount not to exceed \$10,000
 - Trinitas Children's Therapy Services, for services for Non-Public students, in an amount not to exceed \$10,000, paid through IDEA funds
5. Recommend approval of tuition for the 2013-2001 School Year, including Extended School Year, Out-Of-District Placements as per the attached (Att. #7)

6. **Recommend approval of Sports Medicine/Athletic Healthcare Bid Proposal with New Jersey Sports Medicine, in the amount of \$32,000, for the 2013-2014 school year as per attached (Att. #8)**
7. **Recommend acceptance and approval of the 2013-2014 Advancement via Individual Determination (AVID) Implementation Agreement in the amount of \$3,385.**
8. **Recommend approval of the Corrective Action Plan for fiscal year ended 6/30/12 (Att. #9)**
9. **Recommend approval of Addendum to Shared Services Agreement with the Township of West Orange for field markings to the playing surface of Lincoln Field in an amount not to exceed \$20,000 (Att. #10)**
10. **Recommend approval of cumulative report of transfer of funds under Title VI of the Administrative Code, for the period ending March, 2013 (Att. #11)**
11. **Receipt of the Board Secretary's Reports for the months of January and February, 2013 (Att. #12)**
12. **Receipt of the Treasurer of School Monies Reports for the months of January and February, 2013 (Att. #13)**

D. REPORTS

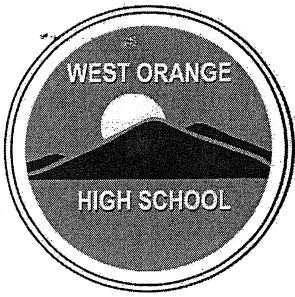
1. **The Board of Education recognizes receipt of the HIB report through 5/6/13**

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

VIII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on May 20, 2013 at West Orange High School.

IX. PETITIONS AND HEARINGS OF CITIZENS

X. ADJOURNMENT



West Orange Public Schools

179 Eagle Rock Avenue
West Orange, NJ 07052

Public Agenda
Date: 5/6/13
Attachment # 3

Fine Arts Department
Louis Quagliato, Supervisor
973-669-5400 ext. 20570
Fax: 973-325-7483
lquagliato@woboe.org

Memorandum

To: Mr. Jim O'Neill, Superintendent of Schools
From: Mr. Louis Quagliato, Director of Visual and Performing Arts
Date: April 24, 2013
Re: Recommended Staff-Summer Enrichment Program

The district will be holding their Summer Enrichment Program at West Orange High School from June 25-July 19. The program will run for 18 days (Monday – Friday). School will be closed on July 4, 2013. The program runs from 8:20-12:20 each day for a total of 72 hours.

Current rates of pay are:

Extended Day Coordinator	\$47.00/hour
Teachers	\$43.00/hour
Instructional Assistants	\$25.00/hour
Nurse	\$55.00/hour
Office Assistant/ESL	\$27.00/hour
ESL Coordinator	Stipend \$1000.00

Attached are the recommended staff members

Cc: Kathy Papa, Business Office
Denise Keastead, Payroll Dept
Jan Donato, Payroll Dept
Linda Torrisi, Human Resources

West Orange Public Schools

179 Eagle Rock Avenue
West Orange, NJ 07052

Extended Coordinator

Lisa Belott

Instructional Assistants

Amalia Morales

Brittany Bur

Nurse

Janet Wysocki

Office Assistant/ESL

Max Jean Baptiste

ESL Coordinator

Ana Marti

Teachers

Amanda Hegedus

Andrea Klein

Andrea Rommel

Ann Hanson

Anthony Vitale

Beth Hochheiser

Betsy Maliszewski

Bonnie Pomeroy

Catherine Solino

Christina Quagliato

Diana Bolivar

Diane LaPenta

Gregory Marchesi

Heather Young

Jennifer Kitchen

Joel Perry

Joseph Romano

Lisa DeMichele

Lisa Swanick

Lisette Villalobos

Maria Passerini

Natash Gialanella

Nicole Krulik

Nicole Siebert

Paul Stefanelli

Ryan Krewer

Sandra Mermelstein

Scott Tomlin

Shaan Shah

Sharon Fumia

Stephan Zichella

Substitute for 2012-2013
6-May-13

Name	Position
Bailey, Thomas	Teacher
Bamber, Thomas	Teacher
Lee, Christine	Teacher
Porcelli, Christina	Teacher
Sansone, John	Teacher
Zenker, Ronald	Teacher

The Public Schools
West Orange, New Jersey

Public Agenda
Date: 5/6/13
Attachment # 5

To: Mr. James O'Neill, Superintendent
From: Donna Rando, Ed.D., Assistant Superintendent *DR*
Date: April 30, 2013
Re: Curriculum Writing Projects

The following curriculum writing projects have been recommended by the Curriculum Council for approval:

Title of Project	Writer's Name	# of Hours	Cost (\$39./hr)
Digital Design and Multimedia Applications	Deborah Sharkey	30	\$1170.
	Kim Szalkai	30	\$1170.
Marketing	Natasha Gialanella	30	\$1170.
Early Childhood and Family Studies 3	Cynthia Critelli	30	\$1170.
	Loretta Holmok	30	\$1170.
Art and the Human Experience	Jamie Podhurst	60	\$2340.
Language Arts, Grade 6	Shaniece Jackson	30	\$1170.
	Adam Wasko	30	\$1170.
Language Arts, Grade 7	Peggy Geher	30	\$1170.
	Nancy Silva	30	\$1170.
Language Arts, Grade 8	Laura Bush	30	\$1170.
	Jaclyn Morgan	30	\$1170.
Library Media Center, Grades 6-8	Sandy Bochese	20	\$780.
	Denise DePascale	20	\$780.
	Lisa Touzeau	20	\$780.
Social Studies, Modern World History, Grade 9	Joseph Perna	60	\$2340.

STUDENT # 2013-2014	CLASSIFICATION	PLACEMENT	TUITION
#17	Autistic	Crossroads School Westfield, NJ	\$66,713 for 10 months \$5,278 ESY Plus 1:1 Aide at \$37,885
#18	Autistic	Crossroads School Westfield, NJ	\$66,713 for 10 months \$5,278 ESY Plus 1:1 Aide at \$37,885
#19	Multiple Disabilities	Winston School Short Hills, NJ	\$46,248.80 \$4,624.88 per month Plus \$2,000 ESY
#20	Multiple Disabilities	Sage Day at Mahwah Mahwah, NJ	\$50,220 Plus \$2500 ESY
#21	Other Health Impaired	Windsor Learning Center Pompton Lakes, NJ	\$60,015.90 \$285.79 per diem
#22	Autistic	New Beginnings Fairfield, NJ	\$66,383.10 \$316.11 per diem
#23	Autistic	New Beginnings Fairfield, NJ	\$66,383.10 \$316.11 per diem Plus 1:1 Aide @\$33,600

 New Jersey
SPORTS MEDICINE
Non-Surgical Solutions to Orthopedic Injuries

Public Agenda
Date: 5/6/13
Attachment # 8

March 28, 2013

P: 973.998.8301
F: 973.998.8302

Main Office Location
197 Ridgedale Avenue
Suite 210
Cedar Knolls, NJ 07927

Physicians

Gerard A. Malanga, MD + *
Jay E. Bowen, DO + *
Thomas Agesen, MD +
Kevin B. Dunn, MD +
*All certified in Physical Medicine
and Rehabilitation
Board Certified Sports Medicine +
Board Certified Pain Management **

Practice Administrator

Marybeth Vespa

Specializing In

- Sports Injuries
- Spine Pain (Neck/Back)
 - Spine Injections
(Epidural, Facet, Sacroiliac Joint)
 - EMG/NCS
 - Ligament, Cartilage, Tendon,
Joint Care
 - Regenerative Treatments
 - Stem Cells
 - PRP (Platelet Rich Plasma)
 - Musculoskeletal Ultrasound
 - Prolotherapy
 - Ozone
 - Spinal Cord Stimulator

Affiliated With

New Jersey Regenerative Institute



Visit us at

newjerseysportsmedicine.com
newjerseyregenerativeinstitute.com

West Orange Board of Education
179 Eagle Rock Ave.
West Orange, NJ 07052

Interim Superintendent: James O'Neill
Athletic Trainer: Eugene Palatianos

BID PROPOSAL
Sports Medicine / Athletic Healthcare

This bid includes Pre-participation Physical Examinations and Football Coverage for the 2013-2014 school year.

Pre-participation physical examinations for athletes: **\$24,000**
Includes West Orange High School, Roosevelt and Liberty Middle Schools

Football Coverage: **\$8,000**
Varsity Home Games / Scrimmages
Junior Varsity, Sophomore and Freshman Home Games

**Additional games such as play-offs and away games, if requested, will be billed separately; \$400 each.

Please note that we will make every attempt to cover football games whose dates or time has been rescheduled after the season's schedule has been provided to us, but no guarantees can be made.

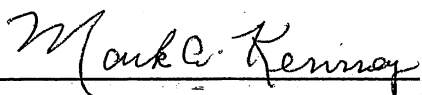
Athletic Healthcare Services Include:

- Accessible team physician medical care.
- Scheduling of athletes within 24-48 hours.
- Facilitation with scheduling and authorizing of diagnostic services.
- Standing orders for athletic training staff.
- Access and facilitation of bracing the injured athlete.

**TOTAL COST of 2013-2014
Sports Medicine / Athletic Healthcare:**

\$32,000.00

If the above bid is accepted as represented by the signatures below, a reimbursement schedule is to be defined.



Mark Kenney, Bus. Adm.
West Orange School District
Designated Representative



Gerard A. Malanga, M.D.
New Jersey Sports Medicine Consultants
Designated Representative

Reimbursement will be distributed:

_____ In 10 equal installments on the first of each month during the school year

_____ In 2 equal installments at the beginning of the school year (September 1, 2013) and on January first of the following calendar year (2014).

_____ One payment at the beginning of the school year.

**PLEASE MAKE CHECKS PAYABLE TO:
NEW JERSEY SPORTS MEDICINE CONSULTANTS, LLC
TAX ID# 26-4242997**

Public da
 Date: 5/6/13
 Attachment # 9

CORRECTIVE ACTION PLAN

NAME OF SCHOOL WEST ORANGE PUBLIC SCHOOLS **COUNTY** ESSEX

TYPE OF AUDIT ANNUAL

DATE OF BOARD MEETING MAY 6, 2013

CONTACT PERSON MARK KENNEY

TELEPHONE NUMBER 973-669-5400 EXT. 20520

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
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1 Student Activity	Board approved the redistribution of written procedures to all Principals and School Treasurers for proper bookkeeping.	Business Administrator provided written procedures to all Principals and Supervisors in June. All schools are required to use Quicken for bookkeeping and do monthly bank reconciliations.	Principals and School Treasurers under supervision of Business Administrator.	Immediately
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JAMES O'NEILL
 CHIEF SCHOOL ADMINISTRATOR

MARK A. KENNEY
 BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

DATE

C: County Superintendent

ADDENDUM TO

**SHARED SERVICES AGREEMENT BETWEEN THE
TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF
ESSEX, NEW JERSEY**

AND

**THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST
ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY,**

**PROVIDING FOR IMPROVEMENTS TO THE PLAYING
SURFACE OF LINCOLN FIELD AT THE WEST ORANGE
HIGH SCHOOL ATHLETIC COMPLEX**

ADDENDUM TO SHARED SERVICES AGREEMENT

This Addendum to one (1) prior Shared Services Agreement (the "Addendum"), is hereby entered between the Township of West Orange, in the County of Essex, New Jersey, a municipal corporation of the State of New Jersey (the "Township") and the Board of Education of the Township of West Orange in the County of Essex, New Jersey, a school district and political subdivision of the State of New Jersey (the "School District"), dated as of April ____, 2013.

WITNESSETH:

WHEREAS, in or around January 2013, the Township and School District entered into three (3) shared services agreements for improvements to the athletic facilities at the West Orange High School Athletic Fields and Athletic Complex, including but not limited to Soriano Field and Lincoln Field (collectively, the "Athletic Complex"); and

WHEREAS, one (1) of the agreements between the Township and School District provided for improvements to the playing surface of Lincoln Field (the "Shared Services Agreement") at the Athletic Complex (collectively, the "Project"); and

WHEREAS, the cost of the Project was previously estimated to be four-hundred thousand dollars (\$400,000.00), which was to be fully financed through the re-appropriation of proceeds of bond obligations not needed for their original purposes, as more fully set forth in Township Bond Ordinance No. 2366-12 (the "Bond Ordinance"); and

WHEREAS, the Township approved the execution of the Shared Services Agreement on January 22, 2013, via Resolution No. 13-13, and the School District approved the execution of the Shared Services Agreement on March 11, 2013; and

WHEREAS, the total cost of the Project is now estimated to be \$416,955.86, which amount includes the cost of securing a performance bond pursuant to the Local Public Contracts Law, but excludes the cost of field markings and logos; and

WHEREAS, the School District has agreed to provide up to twenty thousand dollars (\$20,000) toward the cost of the Project, exclusive of the School District's obligation to pay for field markings to the playing surface of Lincoln Field;

NOW, THEREFORE, the parties hereto mutually agree as follows:

Section 1. The Township and the School District will continue to act together in accordance with this Agreement to implement the Project for a total estimated cost of \$416,955.86.

Section 2. The School District shall provide the amount of up to twenty-thousand dollars (\$20,000) in support and consideration of the cost of the Project. Promptly upon approval of this Addendum by the School District, the School District shall provide the monies to the Township, to the attention of its Chief Financial Officer. The Township shall then hold the funds in escrow until payment is due.

Section 3. Pursuant to the Bond Ordinance, the Township will remain responsible for payment of \$400,000 of the balance due for the Project.

Section 4. This Addendum shall not affect, modify, impair or impact any other existing rights, liabilities or obligations of the Township and/or School District, pursuant to prior agreements, or State and federal law.

Section 5. This Addendum shall be governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Township has caused this Agreement to be executed in its corporate name by its duly authorized representative, and the School District has caused this Agreement to be executed in its name by its duly Authorized Representative, as of the date first above written but on the date set forth below.

[SEAL]

**TOWNSHIP OF WEST ORANGE, IN THE
COUNTY OF ESSEX, NEW JERSEY**

By: _____
ROBERT D. PARISI, MAYOR

Date: April ____, 2013

Attest:

**BOARD OF EDUCATION OF THE
TOWNSHIP OF WEST ORANGE IN
THE COUNTY OF ESSEX, NEW JERSEY**

By: _____
, PRESIDENT

Date: April ____, 2013

Attest: